Request for Exception to Limit on Summer Appointment for Graduate Assistantships

Graduate Student's Name: _____ UIN: _____

Permission is requested to employ _____ by the University for the following summer period exceeding two (2) months of full-time service equivalent and exceeding compensation at the rate of 2/9ths of the full-time equivalent rate per month for services required based on the employing unit's rate structure.

Service begin: _____ Service End: _____ FTE: _____

List reasons below why the work requires active participation for the entire period stated above (attach additional sheets if necessary):

This certifies that the work will be performed during the period for which compensation is requested.

_____ _____
Dept/Unit Representative Date

I accept this appointment that is an exception to the summer 2/9ths limit as detailed in the University General Rules Article IV: Section 1(e). Additionally, I understand that the acceptance of this appointment does not entitle me to vacation benefits.

_____ _____
Signature of Graduate Assistant Date

Last Modified: April 1, 2025